

To: All Members of the EXECUTIVE

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 25 August 2017

Membership of the Executive

Cllr Julia Potts (Chairman)
Cllr Tom Martin (Vice Chairman)
Cllr Brian Adams
Cllr Andrew Bolton
Cllr Kevin Deanus

Cllr Jim Edwards
Cllr Jenny Else
Cllr Ged Hall
Cllr Carole King
Cllr Chris Storey

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 5 SEPTEMBER 2017

TIME: 6.45 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 11 July 2017 and of the Special Meetings held on 18 July and 22 August 2017 (to be laid on the table for half-an-hour prior to the meeting).

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 29 August 2017.

5. **BLUE BADGE PARKING CHARGES - CONSULTATION FEEDBACK** (Pages 7 - 34)

[Portfolio Holder: Councillor James Edwards]
[Wards Affected: All Waverley Wards]

Charging Blue Badge holders for parking was agreed as part of the 2017/18 budget setting process at the meeting of the Full Council on 21 February 2017. The budget proposals, including the introduction of parking charges for Blue Badge holders had previously been discussed at the Joint Overview and Scrutiny Committee on 16 January 2017 and at the Executive meeting on 7 February 2017. There was extensive feedback from the public and from

organisations representing disabled persons opposing the introduction of these charges after the decision was made.

Following discussions with and advice from the overarching Disability Alliance Network and the Surrey Coalition of Disabled People and discussions with Executive Members, it was considered that it would be helpful to seek further feedback from disability organisations operating within the Borough through a formal consultation process. This consultation period ran until 21 July 2017. This report summarises the feedback from that consultation, identifies the key themes within that feedback and comments on how these can be addressed.

Recommendation

It is recommended that the Executive:

- 1. agrees that standard parking charges for Blue Badge Holders will apply in all Waverley-owned car parks, in conjunction with the free permit scheme referred to in paragraph 3 of the report;**
 - 2. approves the modification of kerbs nearest to pay and display machines to provide improved access, additional signage to be provided close to disabled bays with details of the pay-by-phone service, and further alternative payment options to continue to be explored;**
 - 3. approves the introduction of an hour of free parking when purchasing a ticket for Blue Badge Holders; and**
 - 4. approves criteria for the free permit scheme for Blue Badge Holders to include the lower and higher rate of Attendance Allowance in addition to the higher rate of Personal Independence Payment and the higher rate of Disability Living Allowance.**
6. BUDGET MANAGEMENT REPORT (Pages 35 - 40)
[Portfolio Holder: Councillor Ged Hall]
[Wards Affected: All Waverley Wards]

The report provides a review of the 2017/18 budget for the General Fund and the Housing Revenue Account against the forecast to 31 March 2018, based on the latest information available.

Recommendation

It is recommended that the Executive:

- 1. notes the latest position against the budget in 2017/18;**
- 2. approves a further supplementary estimate for the cost of two planning inquiries, as detailed in paragraph 6;**
- 3. agrees to award discretionary 20% business rates relief to Catalyst until 2019/20, as detailed in paragraph 12(i);**

4. **agrees to award discretionary 20% business rates relief to the Maltings venue and Farnham Museum rated sites until 2019/20, as detailed in paragraph 12(ii);**
 5. **approves carry forwards as detailed in paragraph 16; and**
 6. **approves virements as detailed in paragraphs 23 to 26 and 34 of the report.**
7. TREASURY MANAGEMENT ACTIVITY TO DATE IN 2017/18 AND 2016/17 PERFORMANCE (Pages 41 - 48)

[Portfolio Holder: Councillor Ged Hall]
[Wards Affected: All Waverley Wards]

The purpose of the report is to summarise Waverley's Treasury Management activities to date during 2017/2018 and to report the 2016/17 performance.

Recommendation

It is recommended that the Executive notes the investment activity and performance in 2016/17 and to date in 2017/18, and endorses the current approach.

8. FUNDING TO VOLUNTARY SECTOR ORGANISATIONS - SERVICE LEVEL AGREEMENTS 2018/19 TO 2020/21 (Pages 49 - 56)

[Portfolio Holder: Councillor Andrew Bolton]
[Wards Affected: All Waverley Wards]

The purpose of the report is to seek the Executive's approval to continue to support funding to the nominated voluntary sector organisations through its three year Service Level Agreements and the review process.

Recommendation

It is recommended that the Executive:

1. **confirms the review process and timetable;**
2. **approves utilising Waverley's forthcoming SLA process to assess how best to allocate the Council's remaining Waverley Voluntary Commissioning Partnership funding; £42,770 within the currently funded organisations;**
3. **approves the establishment of an Executive Panel to review the Service Level Agreements and propose allocations;**
4. **approves a review of the Service Level Agreements and their outcomes to ensure they are in line with the councils emerging future strategy; and**

5. approves delegated authority to the Head of Community Services, in consultation with the Portfolio Holder for Economic Development and Grants, to agree the final service specification for each organisation's Service Level Agreement.

9. LEASE EXTENSION: FLAT 1 FORBURYS, 5 WEYDON LANE, FARNHAM
(Pages 57 - 58)

[Portfolio Holder: Councillor Tom Martin]
[Wards Affected: Farnham - Firgrove]

The subtenant of Raglan Housing has applied to Waverley Borough Council for a lease extension for a further 90 years.

Recommendation

It is recommended that approval be given to the extension of the lease for Flat 1 Forburys, 5 Weydon Lane, Farnham for a further 90 years.

10. OUTSTANDING DEBTS - WRITE-OFF FOR DECISION (Pages 59 - 62)

[Portfolio Holder: Councillor Ged Hall]
[Wards Affected: All Waverley Wards]

The purpose of the report is to obtain approval for irrecoverable bad debts of more than a £7,500 individual value to be written off in accordance with the Council's Financial Regulations.

Recommendation

It is recommended that, under Financial Regulation D203, the Executive approve the debts put forward for write-off as listed in the (Exempt) Annexe to the report.

11. INTERIM MANAGING DIRECTOR'S DECISIONS

To note any formal urgent decisions taken by the Interim Managing Director after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting.

12. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

13. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
Emma McQuillan, Democratic Services Manager, on 01483 523351 or
by email at emma.mcquillan@waverley.gov.uk**